

# Guidelines for Reference List

Please follow the following Zootaxa reference format: **(Note: Words in red are the common mistakes made by authors.)**

## 1. Digital Object Identifier (DOI)

Zootaxa is a CrossRef member. It is required by CrossRef to include DOI links for cited papers that have DOI. If DOI is not completed, our staff will need to add these for you. Due to hundreds of papers waiting to be processed, your one will be delayed. Therefore we strongly encourage authors to add DOI links to cited papers as it will speed up the publishing process. Steps are shown as followed:

1. Go to <http://iphylo.org/~rpage/zootaxa-framemaker/>
2. Copy and paste your references list.
3. Tick "Double check DOIs".
4. Press "Process".
5. Copy the DOI address where the reference is highlighted in GREEN.
6. Check the DOI link and the paper shown via the link is correct one.

## 2. Journal Paper (Do not use Book Chapter Format)

Author's Surname/Last Name, Author's First Name Initial. (Published Year) Paper Title. *Journal Name*, Volume No (Issue No), 000–000. [in Language/in press/or other information]

**Author's Surname always comes before Initials**  
**Journal Name in *Italic* & followed by a comma**  
**“–” (n dash), not “-” (hyphen)**  
Eg: Kiss, O. (2013) Three new species of *Rhyacophila* (Trichoptera: Rhyacophilidae) from Taiwan and Nepal. *Zootaxa*, 3640 (2), 213–223.  
<http://dx.doi.org/10.11646/zootaxa.3640.2.5>  
**space and a bracket between Volume No and Issue No**  
**DOI placed on the next line & the format must include <http://dx.doi.org/>**  
**Page Range**

## 3. Book Chapter

Author's Surname/Last Name, Author's First Name Initial. (Published Year) Name of the chapter. *In*: Editor's Surname/Last Name, Editor's First Name Initial. (Ed.), *Book Title*. Vol. 00. *Book Sub-title*. Publisher's Name, Publisher's City Location, pp. 000–000. [in Language/in press/or other information]

**a comma between Initials and next Surname**  
**a comma after Surname**  
**No space between Initials**  
**“&” between Names and no comma**  
**“In” in *Italic* and followed by a colon**  
Eg: Newton, A.F., Thayer, M.K., Ashe, J.S. & Chandler, D.S. (2000) Staphylinidae Latreille, 1802. *In*: Arnett, R.H. & Thomas, M.C. (Eds.), *American Beetles*. Vol. 1. *Archostemata, Myxophaga, Adephaga, Polyphaga: Staphyliniformia*. CRC Press, Boca Raton, pp. 272–418.  
**Must provide Page Range and follow by a period**  
**“–” (n dash), not “-” (hyphen)**  
**space between “pp.” and Page Range and “pp.” placed before the page number**  
**a comma before “pp.”**  
**Book Name in *Italic***

## 4. Book

Author's Surname/Last Name, Author's First Name Initial. (Published Year) *Book Name*. Publisher's Name, Publisher's City Location, 000 pp. [in Language/in press/or other information]

Eg: Baker, E.W. & Tuttle, D.M. (1994) *A Guide to Spider Mites (Tetranychidae) of the United States*. Indira Publishing House, West Bloomfield, Michigan, 347 pp.  
**Year in a bracket, not followed by a period**  
**Book Name in *Italic***  
**“pp.” placed after Page No**  
**space between Total Page No and “pp.”**

## 5. Internet Resources

Author's Surname/Last Name, Author's First Name Initial. (Published Year) Paper Title. Available from: <http://www.xxxxxxxxxxxxxx> (accessed date Month Year)

Eg: O'Connor, R.J., Dunn, E, Johnson, D.H., Jones, S.L., Petit, D., Pollock, K., Smith, C.R., Trapp, J.L. & Welling, E. (2000) A programmatic review of the North American Breeding Bird Survey: report of a peer review panel. U.S. Geological Survey Patuxent Wildlife Research Center, Laurel, Maryland. Available from: <http://www.mp2-pwrc.usgs.gov/bbs/bbsreview/> (accessed 3 April 2003)  
**Paper Title must be provided**  
**access date must be provided**